



# ROCKY MOUNTAIN YOUTH CORPS

## Position Description – 2025



**Position:** AmeriCorps Service Learning Crew Leader

**Location:** RMYC Headquarters in Steamboat Springs, CO - Crews will serve across NW Colorado

**Stipend** \$750/ week (pre-tax, paid biweekly) plus cell phone reimbursement: \$45.00/month  
 Additional \$50/week Yampa Valley Science School Stipend while serving as a YVSS Instructor  
 All food paid for during training, and during sessions with youth.  
 Showers and Laundry paid for during training and during sessions with youth.

**Season Dates & AmeriCorps Award:**

Position	Start Date	End Date	Service Hour Commitment	Weekly Stipend	AmeriCorps Education Award*
<b>Crew Leader (summer only)</b>	May 19th, 2025	August 9th, 2025	300-450 hours, 12 weeks	\$750.00	300 hour-\$1,565.08- 450 hour- \$1,956.35
<b>Long-Term Crew Leader (summer and YVSS)</b>	May 19th, 2025	October 10th, 2025	450-675 hours, 20 weeks	\$750.00	450 hour- \$1,956.35 675 hour - \$2,817.14

*\*Awarded upon successful completion of the season. AmeriCorps members are eligible to participate in the AmeriCorps Student Loan Forbearance Program.*

**Training:** As an AmeriCorps service learning program, RMYC provides leadership orientation, professional development opportunities, and technical skills training at the start of the program year. **Leaders will participate in four weeks of training before being assigned a crew and members.** Additional region or project-specific training will be provided throughout the service term as needed. Professional development opportunities are available as leaders learn new skills and network with project partners. Training is an immersive, hands-on experience. Plan to be camping the entire time. Focuses throughout the season will include:

- Outdoor leadership
- Backcountry travel/camping
- Leave No Trace principles
- Technical skills for projects, tool use/maintenance
- Procedures surrounding risk management and best practices
- Creating positive crew cultures with an emphasis on diversity and inclusion
- Driver/trailer training.

Crew Leaders can also expect a **Wilderness First Aid Certification**

**Overview:**

RMYC Youth Programs are composed of our Service Learning crew and Youth Corps in the summer and the Yampa Valley Science School (YVSS) in the fall. As the Service Learning Crew (SLC) Leader, you and your Co-Leader will lead participants ages 11-13 in service projects in and around Routt County, teach an interactive lesson from our education curriculum, and have structured recreation time. Projects can include gardening, painting picnic tables, waterway cleanup, assisting with senior yard cleanups, and more. You can expect to spend all of your time outside, playing, exploring, and instilling a sense of community service in your crew. As a celebration of the crew's service, you will take your members camping for two nights of camping and create a group activity to commemorate the session together. Leaders will be supported by their field coordinator in the field as needed and will complete all assigned paperwork for tracking purposes. Leaders will need to be flexible, as changes in daily

schedule will happen throughout the program due to illness, last-minute project cancellations, etc.

- **Service Learning Crew:** Crew members are ages 11-13. SLC operates as a day camp with 2 overnights per session. Add the scheduled times they are expected to be serving **You are considered 'ON' RMYC time any time you are supervising youth during a session.**
- **Yampa Valley Science School (YVSS):** After the summer season concludes, the positions shift to become a Yampa Valley Science School Instructor from middle-end of August through the beginning of October. You will provide place-based environmental education for all of the 6th graders in Routt and Moffat County during this program. There are six weeks assigned to different schools, with one overnight involved each week. As an instructor, you will stay in our camp cabins with youth, participate in all camp activities including our Fireside skits and campfire, and oversee the students the full time when they are at Science School.

### **Duties and Responsibilities:**

Service Learning Crew Leader:

- Share all duties and responsibilities with your Co-lead
- Mentor and serve alongside a crew of 8-12 crew members in all day-to-day activities, on the project site and around camp
- Support the physical and emotional wellbeing of the crew members and Co-leader
- Participate in RMYC Crew Leader training workshops, field training, and post-session de-rigging/inventory and debriefing
- Transport crew safely in RMYC's 12/15-passenger vans or other vehicles, possibly with a trailer
- Complete daily and weekly documentation of crew service and activities, time spent serving, etc.
- Oversee base camp operations including camp set-up, vehicle maintenance, camp hygiene and all other elements involved with adherence to RMYC policy
- Coordinate projects and logistics with RMYC Staff, Field Coordinator, and Project Partners
- Report regularly to the Field Coordinator and Program Manager
- Co-facilitate and plan daily recreational opportunities with crew
- Co-facilitate daily Seed Education Curriculum in conjunction with schedule
- Submit credit card, gas, and food budget reports regularly
- Conduct routine vehicle/driver, camp and project safety audits to uphold the RMYC risk management program
- Assist in Sunday transportation for other Youth Corps Programs as needed
- Adhere to and enforce rules and regulations as specified in the *RMYC Employee Guidelines Handbook*
- Must adhere to and enforce the rules and regulations of RMYC and AmeriCorps, which includes abstaining from the use of drugs, alcohol, and tobacco while operating in a 24/7 setting or while on hitch; as well as other rules, regulations, and risk management protocol.
- Members may not participate in any AmeriCorps Prohibited Activities as outlined in the Member Service Agreement (MSA)

### **Yampa Valley Science School Duties and Responsibilities:**

- Learn and facilitate science camp curriculum and lessons to 6th-grade students
- Participate in a two-week science camp training
- Transport students in 15 passenger vans when necessary
- Oversee cabin group of 8-15 students (gender-specific) during camp activities and overnight
- Oversee cabin group during camp meals and evening activity
- Oversee Junior leaders and mentor them in their leadership growth
- Facilitate evening activities such as Fireside and camp-wide recreational activities
- Collaborate with fellow staff to ensure all camp operations run smoothly

### **Qualifications:**

- Must be 21 years old (Mandated by RMYC's insurance policy for drivers)
- Clean driving record
- Leadership experience with youth aged 11-13 (or a combination of professional and personal experience)
- Ability to serve diverse teams
- Strong organizational skills, ability to work independently and take initiative
- Must pass National Service Criminal History Checks (NSOPW, State, and FBI)
- U.S. Citizen, National, or Lawful Permanent Resident status required
- High school diploma or equivalent required to use Education Award after term of service

**CONDITIONS OF AGREEMENT:** AmeriCorps members will be subject to all state and federal laws, and the rules and regulations of OSHA and Conservation Corps. The member is expected to fully understand and adhere to the rules, regulations and code of conduct as described in the AmeriCorps member manual. Policy violations will result in disciplinary action according to program guidelines, including written warnings, fines, suspension without stipend, and/or termination. The AmeriCorps member is accountable for meeting or exceeding the responsibilities of this position as described above, and will be evaluated at mid-term and end-term by Corps Program Staff, with input from project hosts. Successful completion is contingent on both AmeriCorps education award hours and service through the agreed upon term end date.

***Rocky Mountain Youth Corps is an Equal Opportunity Employer, drug free workplace and complies with ADA regulations. Rocky Mountain Youth Corps is committed to the inclusion of members with all levels of ability. Reasonable accommodations are available upon request. This program is available to all, without regard to color, disability, gender identity, genetic information, military or veteran status, national origin, race, religion, sex, sexual orientation or any other applicable status protected by state or local law.***

*Please refer to our website or contact Sara Duft, Youth Programs Director at (970) 879-2135 x.102 or [sduft@rockymountainyouthcorps.com](mailto:sduft@rockymountainyouthcorps.com) with questions.*