



ROCKY MOUNTAIN YOUTH CORPS
Position Description – 2025



Position: AmeriCorps Youth Corps Crew Leader
Location: RMYC Headquarters in Steamboat Springs, CO - Crews will serve across NW Colorado
Crew Types: Youth Conservation Crew
Ladies Youth Conservation Crew
Stipend: \$800/ week (pre-tax, paid biweekly) plus cell phone reimbursement: \$45.00/month
All food paid for during training, and during sessions with youth.
Showers and Laundry paid for during training and during sessions with youth.

Season Dates & AmeriCorps Award:

Table with 6 columns: Position, Start Date, End Date, Service Hour Commitment, Weekly Stipend, AmeriCorps Education Award*. Rows include Crew Leader (summer only) and Long-Term Crew Leader (summer and YVSS).

*Awarded on successful completion of the program. Americorps members are eligible to participate in the Americorps Student Loan Forbearance Program

Training: As an AmeriCorps service learning program, RMYC provides leadership orientation, professional development opportunities, and technical skills training at the start of the program year. Leaders will participate in five weeks of training before being assigned a crew and members. Additional region or project-specific training will be provided throughout the service term as needed.

- Outdoor leadership
Backcountry travel/camping
Leave No Trace principles
Technical skills for project work, tool use/maintenance
Procedures surrounding risk management and best practices
Creating positive crew cultures with an emphasis on diversity and inclusion
Youth trauma informed practices
Driver/trailer training

Crew Leaders can also expect a Wilderness First Responder Certification and Chainsaw Certification. Additional opportunities may exist for crosscut certification.

Overview:

RMYC Youth Programs are composed of our Service Learning crew and Youth Corps in the summer and the Yampa Valley Science School (YVSS) in the fall. The positions are outlined below. In our Youth Corps, youth spend a session serving on meaningful conservation projects. Conservation service projects include, but are not limited to a variety of trail construction/maintenance, fence installation/removal, campsite maintenance, invasive species

management, habitat restoration, historic preservation, etc. Leaders will be supported by their field coordinator in the field as needed and will complete all assigned paperwork for tracking purposes. Leaders will need to be flexible, as changes in daily schedule will happen throughout the program due to illness, last-minute project cancellations, etc.

- **Youth Conservation Crew:** Crew members are ages 14-18. Crews will remain together **24/7** in the field for two weeks or four weeks at a time with the use of an RMYC vehicle on projects and weekend recreational travel and activities. **You are considered 'ON' RMYC time during your entire session.** During each session: food, travel expenses, laundry, and showers will be paid for by RMYC. Within this model, one crew will be a **Ladies Youth Crew (LYC)**, led by two female crew leaders.
- **Yampa Valley Science School (YVSS):** After the summer season concludes, the position shifts to become a Yampa Valley Science School Instructor from the middle-end of August through the beginning of October. You will provide place-based environmental education for all of the 6th graders in Routt and Moffat County during this program. There are six weeks assigned to different schools, with one overnight involved each week. As an instructor, you will stay in our camp cabins with youth, participate in all camp activities including our Fireside skits and campfire, and oversee the students full time at Science School.

Youth Corps Duties and Responsibilities:

- Share all duties and responsibilities with a Co-Leader
- Mentor and serve alongside a crew of 10-12 crew members in all day-to-day activities, on the project site and around camp
- Support the physical and emotional wellbeing of the crew members and Co-Leader
- Participate in RMYC Crew Leader training workshops, field training, and post-session de-rigging, inventory, and debriefing
- Transport crew safely in RMYC's 12/15-passenger vans while towing a trailer
- Complete daily and weekly documentation of crew service and activities, time spent serving, assisting with mid-season and end-of-season evaluations, etc.
- Oversee base camp operations including grocery shopping, camp set-up, vehicle maintenance, camp hygiene, and all other elements involved with adherence to RMYC policy
- Coordinate projects and logistics with RMYC Staff, Field Coordinator, and Project Partners
- Teach and lead crews in 32 hours weekly of conservation projects
- Report regularly to the Field Coordinator and Program Manager
- Co-facilitate weekly or weekend recreational opportunities with the crew. This includes supervising kids during the recreational weekend.
- Facilitate team building activities, crew dynamics, and teach valuable environmental and personal workshops to crews.
- Co-facilitate Seed Education Curriculum in conjunction with daily schedule
- Submit credit card, gas, and food budget reports regularly
- Conduct routine vehicle/driver, camp and project safety audits to uphold the RMYC risk management program
- Adhere to and enforce rules and regulations as specified in the *RMYC Employee Guidelines Handbook*
- Must adhere to and enforce the rules and regulations of RMYC and AmeriCorps, which includes abstaining from the use of drugs, alcohol, and tobacco while operating in a 24/7 setting or while on hitch; as well as other rules, regulations, and risk management protocol.
- Members may not participate in any AmeriCorps Prohibited Activities as outlined in the Member Service Agreement (MSA)

Yampa Valley Science School Duties and Responsibilities:

- Learn and facilitate science camp curriculum and lessons to 6th-grade students
- Participate in two-week science camp training
- Transport students in 15 passenger vans when necessary
- Oversee cabin group of 8-15 students (gender-specific) during camp activities and overnight
- Oversee cabin group during camp meals and evening activity
- Oversee Junior leaders and mentor them in their leadership growth
- Facilitate evening activities such as skit night and camp-wide recreational activities
- Collaborate with fellow staff to ensure all camp operations run smoothly

Qualifications:

- **Must be 21 years old (Mandated by RMYC's insurance policy for drivers)**
- Past experience in environmental education, outdoor leadership or conservation and ability to facilitate lessons/group discussions is strongly preferred
- Leadership experience with youth age 11-18 (or a combination of professional and personal experience)
- Capacity to serve on diverse teams or with a diverse range of people
- Appropriate risk management skills and sound decision-making capabilities
- Demonstrates effectively balancing independent work/personal initiative with being a collaborative team member
- Possesses strong organizational skills, is self-motivated, confident, flexible, and open-minded
- Can meet the physical demands of fieldwork
- Clean driving record (Driver's License background check required)
- Must pass National Service Criminal History Checks (NSOPW, State, and FBI)
- U.S. Citizen, National, or Lawful Permanent Resident status required
- High school diploma or equivalent required to use Education Award after term of service

CONDITIONS OF AGREEMENT: AmeriCorps members will be subject to all state and federal laws, and the rules and regulations of OSHA and Conservation Corps. The member is expected to fully understand and adhere to the rules, regulations and code of conduct as described in the AmeriCorps member manual. Policy violations will result in disciplinary action according to program guidelines, including written warnings, fines, suspension without stipend, and/or termination. The AmeriCorps member is accountable for meeting or exceeding the responsibilities of this position as described above, and will be evaluated at mid-term and end-term by Corps Program Staff, with input from project hosts. Successful completion is contingent on both AmeriCorps education award hours and service through the agreed upon term end date.

Rocky Mountain Youth Corps is an Equal Opportunity Employer, drug free workplace and complies with ADA regulations. Rocky Mountain Youth Corps is committed to the inclusion of members with all levels of ability. Reasonable accommodations are available upon request. This program is available to all, without regard to color, disability, gender identity, genetic information, military or veteran status, national origin, race, religion, sex, sexual orientation or any other applicable status protected by state or local law.

Please refer to our website or contact Sara Duft, Youth Programs Director at (970) 879-2135 x.102 or sduft@rockymountainyouthcorps.com with questions.