



## ROCKY MOUNTAIN YOUTH CORPS Assistant Leader Position Description-2024

- Position:** Service Learning Crew Assistant Leader
- Location:** Headquarters in Steamboat Springs, CO - Crews will serve throughout the Yampa Valley
- Tentative Schedule:** *Training:* (TBD)  
*Season:* June 5th, 2022 - August 9th, 2024  
**Flexible hours between 7:45am-4 pm M-F**  
**Potential for 10 Overnights: 6/12-6/13, 6/26-6/27, 7/10-7/11, 7/24-7/25, 8/7-8/8**
- Compensation:** \$14.42/hour (20-32 hrs a week)

### **Overview:**

Rocky Mountain Youth Corps engages youth in the outdoors, inspiring them to use their strengths and potential to lead healthy, productive lives. Assistant Leaders will provide support to Crew Leaders for crews of approximately 10 youth (11-13) in an immersive crew setting for 10 weeks with a minimum for 20 hours per week.

**Overview of Service Learning Crew:** The Service Learning Crew enhances the sense of belonging and connectedness of youth to their communities through meaningful outdoor-based service projects, education, and group recreation activities. The education component of SLC consists of job readiness, leadership skills, life skills training, environmental education, and civic and social responsibility. Participants are ages 11-13 and volunteer their time for community service hours (unpaid) on a crew of 2 leaders and 10 participants. Five 2-week sessions, Monday - Friday, 8 am-4pm with one overnight camping day (leaders work 7:45am-4:30pm)

### **Duties and Responsibilities:**

- Support Crew Leaders and mentor a crew of 8-12 volunteer crew members (varies by crew) in all day-to-day activities, on the project site and on the overnight trip
- Support the physical and emotional well being of the crew members
- Participate in RMYC Crew Leader training workshops
- Complete daily and weekly documentation of crew service and activities, time spent serving, assisting with mid-season and end of season evaluations, etc.
- Support leaders in base camp operations including camp set-up, vehicle maintenance, camp hygiene and all other elements involved with adherence to RMYC policy
- Coordinate projects and logistics with RMYC Staff, Field Coordinator, and Project Partners
- Report regularly to the SLC Crew Leader
- Co-facilitate weekly recreational opportunities with crew
- Co-facilitate Seed Education Curriculum in conjunction with daily schedule, Program Manager and Field Coordinator

- Perform duties expected of any corps member including service work, meal preparation, cleanup/setup, and other day-to-day duties
- Adhere to and enforce rules and regulations as specified in the *RMYC Employee Guidelines Handbook*

**Qualifications:**

- Must be at least 16 years old and live in Routt or Moffat County
- Ability to work on diverse teams
- Strong organizational skills, ability to work independently and take initiative
- Must be able to provide proof of eligibility to work in the United States

The Service Learning Crew Assistant Leader position is classified as a Seasonal Exempt position.

<https://www.rockymountainyouthcorps.org/employment>

Rocky Mountain Youth Corps is an Equal Opportunity Employer, drug-free workplace and complies with ADA regulations. Rocky Mountain Youth Corps is committed to the inclusion of members with all levels of ability. Reasonable accommodations are available upon request. This program is available to all, without regard to age 40 and over, color, disability, gender identity, genetic information, military or veteran status, national origin, race, religion, sex, sexual orientation or any other applicable status protected by state or local law.

Please refer to our website or contact Sara Duft, Youth Programs Manager at (970) 879-2135 x.102 or [sduft@rockymountainyouthcorps.com](mailto:sduft@rockymountainyouthcorps.com) with questions.