



ROCKY MOUNTAIN YOUTH CORPS

Position Description – 2025



Position: Conservation Corps Assistant Crew Leader (ages 21-25+, Nationwide residents)

Location: Office in Steamboat Springs, CO. Crews will serve throughout Northwest Colorado.

Crew Types: Conservation Crew, Conservation/Disaster Relief Crew, Chainsaw Crew, or Women’s Chainsaw Crew

Stipend: \$675/ week (pre-tax, paid biweekly) plus \$45/ month cell phone reimbursement
Additional \$375/week disaster deployment stipend while serving on an assignment.

Season Dates & AmeriCorps Award:

Position all crew types	Start Date	End Date	Service Hour Commitment	AmeriCorps Education Award*
Assistant Crew Leader (summer only)	May 5th, 2025	August 9th, 2025	450 or -675 hours, 14 weeks	450 hour-\$1,956.35 675 hour - \$2,817.14
Long Term Assistant Crew Leader (summer and fall)	May 5th, 2025	October 10th, 2025	900 Or 1200 hours, 23 weeks	900 hour- \$3,697.50 1200 hour-\$5,176.50

**Awarded upon successful completion of the season. AmeriCorps members are eligible to participate in the AmeriCorps Student Loan Forbearance Program.*

Training: As an AmeriCorps service learning program, RMYC provides leadership orientation, professional development opportunities, and technical skills training at the start of the program year. **Leaders will participate in four weeks of training before being assigned a crew and members.** Additional region or project-specific training will be provided throughout the service term as needed. Professional development opportunities are available as leaders learn new skills and network with project partners. Focuses throughout the season will include:

- Outdoor leadership and education
- Backcountry travel/camping
- Leave No Trace principles
- Technical skills for projects, tool use/maintenance
- Procedures surrounding risk management and best practices
- Creating positive crew cultures with an emphasis on diversity and inclusion
- Driver/trailer training

Assistant Crew Leaders can also expect a **Wilderness First Aid and Chainsaw Certification**. Additional opportunities may exist for crosscut certification.

Overview: In RMYC’s Conservation Corps program, young adults spend a season serving on meaningful conservation projects. Projects may include a variety of trail construction/maintenance, fence installation/removal, invasive species management, fuels reduction, campground improvements, habitat restoration, historic preservation, and/or other recreation and public land projects. **All corps leaders will participate in service projects, daily camp chores, educational activities, and weekend recreation (weekends are summer only).**

- **Summer Season:** Crews will remain together **24/7** in the field with the use of an RMYC vehicle on projects and weekend recreational travel and activities. **You are considered ‘ON’ RMYC time the entire summer (10 weeks).** During the season: food, travel expenses, laundry, and showers will be paid for by RMYC.
- **Fall Season:** Crews will Travel to projects, serve, and camp together 5-9 days at a time and then will return to the office and be **‘OFF’** for 2-5 days at a time. Some projects/logistics may require crews to operate in a 24/7 setting ‘summer model’ for a portion of the Fall. During your ‘OFF’ time participants are responsible for their own food, transportation, and lodging.

- **Optional Disaster Relief Assignments:** RMYC partners with the AmeriCorps Disaster Response Team to respond to natural disasters. These are often month-long assignments anywhere across the country or territories. Duties are dependent on disaster.

Duties and Responsibilities:

- Will report to assigned Conservation Corps Field Coordinator and Crew Leader. Jointly lead 6-9 crew members with the Crew Leader.
- Participate in pre-season preparation and field training (4 weeks).
- Assist Crew leader in the following:
 - Mentor and lead a crew of 6-9 crew members (18-25+ years old) in day-to-day activities on the project site, at camp, and during weekend travel/recreation (weekends summer only). **This includes supporting the physical and emotional well-being of those under supervision.**
 - Provide constructive feedback and direction to Crew Members
 - Conduct weekly check-ins and complete season evaluations to assess performance, identify growth areas, and support a culture of development/empowerment for individuals and the crew as a whole
 - Complete 10 hours of project service a day for 4-8 days while camping in a variety of outdoor conditions, including inclement weather, for the duration of the season.
 - Oversee food budget, meal planning, and shopping for group food.
 - Coordinate projects and logistics on the ground with RMYC Staff and project partners.
 - Transport crew safely in RMYC's 12-passenger vans or other vehicles while towing a trailer.
 - Plan crew weekend recreational activities and travel (in the summer) and coordinate approval with Field Coordinator.
 - Conduct routine safety assessments to uphold the RMYC risk management program including vehicle checks/maintenance, and risk management meetings.
 - Must adhere to and enforce the rules and regulations of RMYC and AmeriCorps, **which include abstaining from the use of drugs, alcohol, and tobacco while operating in a 24/7 setting or while on hitch;** as well as other rules, regulations, and risk management protocols.
- Directly oversee camp operations including camp set-up, camp hygiene, Leave No Trace principles, and all other camp elements involved with safety and risk management.
- Plan, organize, and facilitate supplemental training and required education hours, utilizing the RMYC Seed curriculum, and opportunities with our public land partnerships.
- Be prepared to assist Crew Leader and/or assume responsibility for Crew Members at the project site, camp, and during weekends, and submit written and digital reports.

Qualifications:

- **Must be at least 21 years old.**
- Past experience in environmental education, outdoor leadership or conservation and ability to facilitate lessons/group discussions is strongly preferred
- Commitment to personal and professional development as a leader, with a proactive approach to receiving and applying related feedback
- Capacity to serve on diverse teams or with a diverse range of people
- Demonstrates effectively balancing independence/personal initiative with being a collaborative team member
- Possesses strong organizational skills, is self-motivated, confident, flexible, and open-minded
- Can meet the physical demands of fieldwork
- Clean driving record (Driver's License background check required)
- Must pass National Service Criminal History Checks (NSOPW, State, and FBI)
- U.S. Citizen, National, or Lawful Permanent Resident status required
- High school diploma or equivalent required to use Education Award after term of service

CONDITIONS OF AGREEMENT: AmeriCorps members will be subject to all state and federal laws, and the rules and regulations of OSHA and Conservation Corps. The member is expected to fully understand and adhere to the rules, regulations and code of conduct as described in the AmeriCorps service agreement. Policy violations will result in disciplinary action according to program guidelines, including written warnings, fines, suspension without stipend, and/or termination. The AmeriCorps member is accountable for meeting or exceeding the responsibilities of this position as described above, and will be evaluated at mid-term and end-term by Corps Program Staff, with input from project hosts. Successful completion is contingent on both AmeriCorps hours and service through the agreed-upon term end date.

Rocky Mountain Youth Corps is an Equal Opportunity Employer, drug-free workplace, and complies with ADA regulations. Rocky Mountain Youth Corps is committed to the inclusion of members with all levels of ability. Reasonable accommodations are available upon request. This program is available to all, without regard to age

40 and over, color, disability, gender identity, genetic information, military or veteran status, national origin, race, religion, sex, sexual orientation or any other applicable status protected by state or local law.

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