



ROCKY MOUNTAIN YOUTH CORPS

Position Description – 2022



Position Title: Conservation Corps AmeriCorps Crew Leader

Location: Office in Steamboat Springs, CO. Crews will serve throughout Northwest Colorado

Crew Types: Conservation Crew 18-25+ (age) crew members
Conservation/Chainsaw Crew 18-25+ (age) crew members

Reports To: Field Coordinator (RMYC Staff) and Conservation Corps Program Manager (RMYC Staff)

Season Dates: **Wilderness First Responder Certification (optional and unpaid):** April 24th-29th, 2022
Training (5 weeks): May 2nd-June 3rd, 2022
Summer Season (11 Weeks): June 6th- August 20th, 2022
Summer and Fall Seasons (18 Weeks)*: June 6th - October 8th, 2022 (Tentative end date, weather dependent)
*Potential season extension optional for disaster relief at the end of the Fall Season

Stipend: **Training and Summer Season (16 weeks):** \$600/week (paid bi-weekly). Total \$9,600.
Training, Summer and Fall Seasons (23 weeks): \$600/week (paid bi-weekly). Total \$13,800.
Cell Phone Reimbursement: \$40/month

AmeriCorps: **Summer Season:** 675 Hour Segal Education Award (\$2,417.14)
Summer and Fall Seasons: 1200 Hour Segal Education Award (\$4,441.50)
(Awarded upon successful completion of the season)

AmeriCorps members are eligible to participate in the CNCS Student Loan Forbearance Program

Training: As an AmeriCorps service learning program and to prepare Crew Leaders for work in-the-field, RMYC provides orientation and technical skills training at the start of the program year with additional region or project specific training throughout the service term. Focuses include outdoor leadership, backcountry travel/camping, Leave No Trace principles, technical skills for project work, tool use/maintenance, procedures surrounding risk management and best practices, creating positive crew cultures with emphasis on diversity and inclusion, and driver training. All crew leaders will get a Wilderness First Responder certification, and chainsaw training. Additional opportunities may exist for crosscut certification.

Overview: In RMYC's Conservation Corps program, young adults to spend a season serving on meaningful conservation projects throughout northwest Colorado. Projects may include a variety of trail construction/maintenance, fence installation/removal, invasive species management, fuels reduction, habitat restoration and/or historic preservation work.

Summer Season: Crews will remain together 24/7 in the field with the use of an RMYC vehicle on projects and weekend recreational travel and activities. **You are considered 'ON' RMYC time the entire summer (11 weeks).** During the season: food, travel expenses, and showers will be paid for by RMYC.

Fall Season: Crews will Travel to projects, work and camp together 5-9 days at a time and then will return to the office and be **'OFF'** for 2-5 days at a time. Some projects/logistics may require crews to operate in

a 24/7 setting 'summer model' for a portion of the Fall. During your 'OFF' time participants are responsible for their own food, transportation and lodging.

All corps members and leaders will participate in service projects, daily camp chores, educational activities, and weekend recreation (weekends summer only).

Spending a season with RMYC can be a life changing and rewarding experience. Successful candidates will demonstrate a commitment to service, diversity, self-development, and the team environment.

Duties and Responsibilities:

- Participate in pre-season preparation and field training (6 weeks).
- Mentor and lead a crew of 6-8 crew members (18-25+ years old) in day to day activities on the project site, at camp, and during weekend travel/recreation (weekends summer only). This includes supporting the physical and emotional well being of those under supervision.
- Give guidance, leadership opportunities, and responsibilities to the Assistant Crew Leader to facilitate their personal growth and development.
- Oversee camp operations including camp set-up, camp hygiene, Leave No Trace principles, and all other camp elements involved with safety and risk management.
- Complete 10 hours of project work a day for 4-8 days while camping in a variety of outdoor conditions, including inclement weather, for the duration of the season.
- Submit written and digital reports on projects, personnel, incidents, and expenses on a weekly basis.
- Oversee food budget, meal planning, and shopping for group food
- Coordinate projects and logistics on the ground with RMYC Staff and project partners
- Transport crew safely in RMYC's 12-passenger vans or other vehicles while towing a trailer
- Report regularly to Field Coordinator (supervisor)
- Plan, organize and facilitate supplemental training and education activities
- Perform duties expected of any corps member including service project completion, meal preparation, cleanup/setup, and other day-to-day duties
- Plan crew weekend recreational activities and travel (in the summer) and coordinate approval with Field Coordinator
- Conduct routine safety assessments to uphold the RMYC risk management program including vehicle checks/maintenance, and risk management meetings
- Must adhere to and enforce the rules and regulations of RMYC and AmeriCorps, which includes abstaining from the use of drugs, alcohol and tobacco while operating in a 24/7 setting or while on hitch; as well as other rules, regulations and risk management protocol.
- Members may not participate in any AmeriCorps Prohibited Activities as outlined in the Member Service Agreement (MSA).

Qualifications:

- While RMYC is not at this time requiring participants to be fully vaccinated for COVID-19, we may require proof of vaccination for employment in the future due to the nature of our partnerships and for the safety of everyone in our program.
- Must be at least 21 years old
- Past environmental education, outdoor leadership or conservation experience preferred
- Ability to serve on diverse teams or with a diverse range of people
- Strong organizational skills, ability to work independently but also collectively, self-motivated, confident, flexible, and open-minded
- Wilderness First Responder Certification (provided for free in late April)
- Clean driving record
- Pre-service background screening required, including FBI background check
- Must be able to provide proof of eligibility to work in the United States

Role Clarification: This is an AmeriCorps Corpsmember level position, NOT an RMYC staff member. While serving in this AmeriCorps volunteer position, corps members need to abide by the below restrictions:

- Crew Leaders will not sign/approve official documents such as AmeriCorps paperwork, member timecards, performance evaluations, disciplinary contracts, project contracts or any similar documents.
- Crew Leaders will not be directly involved in project acquisition or contracting.
- Crew Leaders will not discipline other AmeriCorps members. While they may provide guidance, facilitate crew meetings, motivate, reward and uphold safety policies on the service site, all policy violations and disciplinary action must be directed to and handled by RMYC Staff.

CONDITIONS OF AGREEMENT: AmeriCorps members will be subject to all state and federal laws, and the rules and regulations of OSHA and Conservation Corps. The member is expected to fully understand and adhere to the rules, regulations and code of conduct as described in the AmeriCorps member manual. 10/19 Policy violations will result in disciplinary action according to program guidelines, including written warnings, fines, suspension without stipend, and/or termination. The AmeriCorps member is accountable for meeting or exceeding the responsibilities of this position as described above, and will be evaluated at mid-term and end-term by Corps Program Staff, with input from project hosts. Successful completion is contingent on both AmeriCorps education award hours and service through the agreed upon term end date.

Rocky Mountain Youth Corps is an Equal Opportunity Employer. Rocky Mountain Youth Corps is committed to the inclusion of members with all levels of ability. Reasonable accommodations are available upon request. This program is available to all, without regard to race, ethnicity, national origin, disability, age, sex, political affiliation, or religion.

Rocky Mountain Youth Corps is an equal opportunity employer.

991 Captain Jack Dr. Steamboat Springs, CO 80487 (970) 879-2135 www.rockymountainyouthcorps.org